



## INTERNAL/EXTERNAL VACANCY

Sierra Rutile Limited is looking for qualified candidates for the following position

Job Title: **Environmental Advisor**

Department: **EHS**

Job Grade/Level: **C3/L10**

Reports to: **Senior Environmental Advisor**

Closing Date: **14<sup>th</sup> November 2019**

Location: **Mine Site**

### Overall Duties & Responsibilities

- To supervise the implementation of environmental policies, procedures and programmes across the mine

### Qualifications & Experience

- Tertiary qualification in environmental management or related fields
- A minimum of 2-3 years in an environmental role.
- Experience in incident investigations
- Understanding of the relevant legislation and its applicability in SRL operations
- Valid Sierra Leone drivers licence – **Manual vehicle**

### Advantageous Skills-

- Sound knowledge and understanding of the work methods and techniques applied in the Environmental fields
- Sound knowledge and understanding of the legislation and regulations inclusive of legislative and regulatory bodies within Environmental Management
- Strong communication skills, including the ability to facilitate groups and present information
- Able to adjust to new and challenging situations

### Key Responsibilities:

#### A. Sustainability

- Ensure adherence to EHS policies, procedures, , practices and campaigns across resettlement
- Ensure risk assessments are conducted on critical areas, systems, procedures and tasks
- Conduct regular health and safety talks with subordinates
- Ensure safety procedures applicable to the department are understood and followed

#### B. Profitability

Supervise environmental sampling activities of:

- Surface and groundwater
- Ambient Air Quality
- Supervise the laboratory analysis of samples collected

- Ensure the recording of results and report these to the supervisor
- Responsible for the maintenance and calibration of the environmental laboratory equipment
- Supervise the collection and disposal of the various waste streams

#### C. Accountability

- Environmental Monitoring
- Waste management
- Ensures the accurate recording and reporting of critical waste streams
- Supervises the monitoring of radiation sources and personnel radiation exposure
- Day to day supervision of the environmental team in the field
- Compiling mandatory reporting data
- Implementing EHS initiatives in the workplace

#### D. Stakeholders

- Support the management of relationships with internal and external stakeholders through a coordinated approach including attendance at regular meetings.
- Satisfy customer needs to set service standards and manage expectations of stakeholders and customers.

Please forward your application with Resume/CV to  
Human Resources Manager

Sierra Rutile Limited

110 Wilkinson Road

P.O. Box 56

Freetown

Or e-mail: [recruitment@sierra-rutile.com](mailto:recruitment@sierra-rutile.com)

Only shortlisted applicants will be contacted  
Women are encouraged to apply