



INTERNAL/EXTERNAL VACANCY

Sierra Rutile Limited is looking for qualified candidates for the following position

Job Title: **Safety Superintendent**
Job Grade/Level: **D1/L13**
The deadline for application **October 31, 2019**

Department/Section: **Safety - EHS**
Location: **Mine Site**
Reports to: **Safety Manager**

Overall Duties & Responsibilities

To maintain and improve the Company's safety management system to ensure that it meets Company objectives and policies, and international standards.

Qualifications & Experience

- Tertiary education in International Safety Practices
- 5 years health and safety experience, 2 years of which in a senior safety supervisory position
- Experience in the mining industry is a distinct advantage
- Experience in working in rural and/or mining operations or similar
- Strong computer skills
- Driving licenced and experience in manual 4x4 light vehicles

Skills & Knowledge

- Adequate Knowledge and understanding of national and international legislation and regulations and regulatory bodies in health and Safety
- Accepts responsibility and contribute to both collaborative and independent work
- Ability to interact with all SRL employees, subcontractors and client
- An excellent verbal and written communication skill
- Able to adjust to new and challenging situations

Key Responsibilities and duties

A. Planning

- Develops short-term and long-term safety plans in line with Company policy, objectives and national and international requirements
- Identifies safety issues, risks and priorities as inputs into occupational health and safety planning
- Identifies risks and accordingly plans risk assessment processes over an annual period
- Plans for improvements in safety and safety control systems to meet international standards
- Plans for the allocation and deployment of organisational resources to achieve Company objectives relating to best practice safety standards and requirements

E. Implementation

- Ensures that safety systems are in place for safety to be implemented relatively easily and effortlessly by line management
- Monitors worksites to ensure adherence to safety policies and procedures
- Conducts independent inspections of facilities
- Conducts investigations to establish root causes, identify corrective measures and take/recommend corrective action
- Drives adherence to safety policies and procedures through line management by appropriate support, guidance and awareness (toolbox talks, safety committees, safety representatives)
- Works with safety meetings and provides direction and guidance to ensure swift and decisive actions are taken to promote/address safety in the workplace

- Monitors key metrics of the safety system to ensure ongoing implementation
- Ensures preparedness of teams in firefighting, emergency response teams through supervision and training

B. Compliance

- Ensures completion of inspections and audits
- Identifies areas of non-compliance, takes action, or recommends intervention at higher organisational levels
- Raises, as a last resort, appropriate warnings in cases of non-compliance, and follows up to ensure implementation/compliance

C. Evaluation

- Reviews activities and information flowing out of safety system
- Assesses extent to which safety is in line with policies and plans, takes corrective action or recommends changes to EHS management
- Identifies gaps in terms of compliance, safety practices and safety policies, and makes recommendations for corrective action
- Evaluates changes in work practices and regulations, and builds into safety plans and/or systems
- Establishes safety metrics for the ongoing monitoring, performance and evaluation of safety performance in the workplace

D. Supervision

- Allocates tasks to subordinates and follows-up on the activities assigned
- Ensures operating procedures are adhered to and takes corrective action as necessary
- Assists with on-the-job training of subordinates and trainees as required
- Ensures staff performance in terms of punctuality, quality of work and reporting timeously is to standard or better
- Directly inspects the work done by subordinates
- Develops staff planning for the safety section

Please forward your application with Resume/CV to
Human Resources Manager
Sierra Rutile Limited
110 Wilkinson Road
P.O. Box 56, Freetown

Or e-mail: recruitment@sierra-rutile.com

Only shortlisted applicants will be contacted

Women are encouraged to apply